Ralls County Presiding Commissioner, John Lake called the adjourned meeting to order with the following members present, Junior Muehring, Eastern District Commissioner; Brian Hodges, Western District Commissioner; and Brandy Flynn, Ralls County Clerk.

Junior Muehring opened the meeting with prayer. The Pledge of Allegiance to the Flag was made.

The Ralls County Clerk read the minutes from the May 25th meeting. John Lake made a motion to approve the minutes as read. Brian Hodges seconded the motion. Motion passed unanimously.

The Ralls County Commission signed accounts payable & payroll as listed in the warrant registry.

Shane McClelland, Ralls County Planning and Zoning spoke with the Commission regarding updating of Planning & Zoning for Ralls County.

The Ralls County Commission discussed Road & Bridge.

The Ralls County Commission signed The Circuit Court Disbursement Listing & Detail Summary Report May 1, 2023, through May 30, 2023.

The Ralls County Clerk let the Commissioners know that the Ralls County Collector will destroy the following records by shredding.

Bank Statements dated 2014 – 2018.

Deposit slips dated 2012 – 2018.

Tax receipts dated 2014 -2017.

The Ralls County Commission signed a New Collector Contract for the Ralls County Collector Tara Comer.

Junior Muehring made a motion to adjourn. John Lake seconded the motion. Motion passed unanimously.

The Commission will meet again on June 5th, 2023, unless convened by court.

In note: The Ralls County Commissioners attended the Dam Safety/Emergency Action Plan @ Clarence Cannon Dam & Mark Twain @ M.W. Boudreaux Memorial Visitor Center off Route J

John Lake

# **Ralls County Commission**

Phone (573) 985-3335 Phone (573) 985-7111



## **Ralls County Courthouse**

311 South Main Street New London, MO 63459 Phone (573) 985-7111 Fax (573) 985-6100 www.rallscountymo.net

Thursday, June 1, 2023 – 4:30 pm

Notice is hereby given that the Ralls County Commission having duly voted to close its meeting, as authorized by Section 610.021.1, RSMo, will conduct a closed meeting at 8:00 am at 1000 Ginnybell Lane and at 11:00 am on June 5, 2023, at Ralls County Courthouse, 311 S. Main St., New London, MO 63459. The 8:00 am meeting will be held in the Road & Bridge office and the 11:00 am meeting will be held in the Commissioners Conference Room.

	à		

Ralls County Presiding Commissioner, John Lake called the adjourned meeting to order with the following members present, Junior Muehring, Eastern District Commissioner; Brian Hodges, Western District Commissioner; and Brandy Flynn, Ralls County Clerk.

Junior Muehring opened the meeting with prayer. The Pledge of Allegiance to the Flag was made.

8:15 am The Ralls County Commission located at the Road & Bridge office (1000 Ginnybell Lane) John Lake made a motion to go into closed session Section 610.021.1, RSMo. Junior Muehring seconded the motion. Motion passed.

John Lake-Yes Brian Hodge-Yes Junior Muehring-Yes

9:08 am Regular session reconvened.

The Ralls County Clerk read the minutes from the June 1st meeting. Junior Muehring made a motion to approve the minutes as read. Brian Hodges seconded the motion. Motion passed unanimously.

The Ralls County Commission signed accounts payable as listed in the warrant registry.

Cristina Romero, from Verkada, spoke with the Commission about security cameras and surveillance and other products her company offered. She gave a sales presentation on their products.

Ivan Shrader, Attorney, called into the commission meeting to give his opinion (that was requested) how the Judgement in favor of GBE (Grain Belt Express) against Chariton County Missouri could possibly affect Ralls County.

The Ralls County Commission discussed Road & Bridge.

Terry Sanders spoke with the Commission regarding Flood Plain Ordinance.

At 11:00 am John Lake made a motion to go into closed session Section 610.021.1, RSMo. Junior Muehring seconded the motion. Motion passed.

John Lake-Yes Brian Hodge-Yes Junior Muehring-Yes

11:46 am Regular session reconvened.

Brock Goehl, Associate Vice President of D|A|Davidson, stopped by to speak/introduce himself with the commission.

Junior Muehring made a motion to adjourn. Brian Hodges seconded the motion. Motion passed unanimously.

The Commission will meet again on June 8th, 2023, unless convened by court.

In note: The Ralls County Commissioners went to check on Flood Plain issues after attending the Check presentation for Port Authority Grant.

John Lake

Ralls County Presiding Commissioner, John Lake called the adjourned meeting to order with the following members present, Junior Muehring, Eastern District Commissioner; Brian Hodges, Western District Commissioner; and Brandy Flynn, Ralls County Clerk.

Junior Muehring opened the meeting with prayer. The Pledge of Allegiance to the Flag was made.

The Ralls County Clerk read the minutes from the June 5th meeting. Junior Muehring made a motion to approve the minutes as read. Brian Hodges seconded the motion. Motion passed unanimously.

The Ralls County Commission signed accounts payable as listed in the warrant registry.

9:00 am Open Public Hearing for Community Development Grant (18-DP-MIT21) for the addition of a bridge in Clay Township within the County.

Brian Dockery from Knox Stone stopped by to visit.

Anita Melton stopped by to speak with the Commission about building codes.

The Ralls County Commission discussed Road & Bridge.

The Ralls County Commission spoke with Lynn Hodges, CEO/Manager, RCEC, regarding Planning & Zoning Ordinance.

Dalton Howell, Connell Insurance, spoke with the Commission about insurance options.

The Ralls County Commission spoke to Terry Sanders via telephone. Mr. Sanders asked if Junior had received the pictures, he sent him.

The Ralls County Clerk presented the Ralls County Commissioners with the Check Register and Cash Receipts Journal from May 1, 2023 to May 31, 2023.

John Lake made a motion to adjourn. Brian Hodges seconded the motion. Motion passed unanimously.

The Commission will meet again on June 12th, 2023, unless convened by court.

John Lake

Ralls County Presiding Commissioner, John Lake called the adjourned meeting to order with the following members present, Junior Muehring, Eastern District Commissioner; Brian Hodges, Western District Commissioner; and Brandy Flynn, Ralls County Clerk.

Junior Muehring opened the meeting with prayer. The Pledge of Allegiance to the Flag was made.

The Ralls County Clerk read the minutes from the June 8<sup>th</sup> meeting. Brian Hodges made a motion to approve the minutes as read. Junior Muehring seconded the motion. Motion passed unanimously.

The Ralls County Commission signed accounts payable as listed in the warrant registry.

The Ralls County Commission discussed Road & Bridge maintenance.

Allison Sanders called into the Commission meeting regarding dust control on Antioch Road.

Gina Jameson, Ralls County Circuit Clerk, updated the Commission regarding the marijuana expungements for Ralls County.

Ralls County Commission & Clerk attended Road & Bridge Open House from 9:45 am – 12:30 pm at 1000 Ginnybell Lane.

Brian Hodges made a motion to adjourn. John Lake seconded the motion. Motion passed unanimously.

The Commission will meet again on June 15th, 2023, unless convened by court.

Brian Hodges

Western Distrct Commissioner

Ralls County Eastern District Commissioner, Junior Muehring called the adjourned meeting to order with the following members present, Brian Hodges, Western District Commissioner; and Kristen Dietle, Ralls County Deputy Clerk. Ralls County Deputy Clerk, Kristen Dietle appointed Eastern District Commissioner, Junior Muehring as Presiding Commissioner.

Junior Muehring opened the meeting with prayer. The Pledge of Allegiance to the Flag was made.

The Ralls County Deputy Clerk read the minutes from the June 12<sup>th</sup> meeting. Brian Hodges made a motion to approve the minutes as read. Junior Muehring seconded the motion. Motion passed unanimously.

The Ralls County Commission signed accounts payable and payroll as listed in the warrant registry.

Steve Sinclair from the Ralls County Health department stopped in to give the commissioners an update on a sewer complaint on Sunburst Place, New London Mo.

Central Area Engineer, Emily Edgar from MODOT stopped by to discuss future projects and signs in Spalding. She will provide the commissioners with a bridge update.

Lynn Hodges, from RCEC come in to discuss a fiber update at the Road and Bridge department at 1000 Ginnybell Lane.

The Ralls County Commission discussed Road & Bridge maintenance.

Mr. and Mrs. Larry Vopel come into the office to thank the Ralls County Commissioners for the roadwork on Cincinnati road.

Brian Hodges made a motion to adjourn. Junior Muehring seconded the motion. Motion passed unanimously.

The Commission will meet again on June 22nd, 2023, unless convened by court.

John Lake

Ralls County Presiding Commissioner, John Lake called the adjourned meeting to order with the following members present, Junior Muehring, Eastern District Commissioner; Brian Hodges, Western District Commissioner; and Brandy Flynn, Ralls County Clerk.

Junior Muehring opened the meeting with prayer. The Pledge of Allegiance to the Flag was made.

The Ralls County Clerk read the minutes from the June 15th meeting. Junior Muehring made a motion to approve the minutes as read. Brian Hodges seconded the motion. Motion passed unanimously.

The Ralls County Commission discussed Road & Bridge maintenance.

Shawn Leonard, ASI, spoke with the Commission regarding cameras.

Brandy Flynn, Ralls County Clerk, spoke with the commission regarding canceling the contract with TOMO and using Hannibal Clinic instead.

Jeanie Hayes spoke with the commission regarding water issues on Sunburst.

Matt Walker & Michael Purol, Hutchinson Engineering presented a plaque to the Commission for the Ralls County Historical Society of the Indiana Bridge. Will be displayed at the Courthouse and will then be transferred to Ralls County Historical Society Museum.

Kristal Hiner, Road & Bridge Secretary, Brian Sanders, Road & Bridge Supervisor & Glen Wiley, Road & Bridge Flood Plain & Shop Supervisor, presented the commission a new Ralls County Road and Bridge Attendance Policy. John Lake made a motion to accept the proposed Ralls County Road & Bridge Attendance Policy. Brian Hodges second the motion. Motion passed unanimously.

John Lake – Yes Junior Muehring – Yes Brian Hodges – Yes Michael Hochberg, Development Associate for Hecate Energy, let the commission know they were in the early stages of acquiring 4000 acres from Ralls County citizens for a Solar Farm. They said they have 3000 acres already committed. The Ralls County Clerk emailed Mr. Hochberg the Ralls County Road Use agreement & Utility Permit Agreement for Ralls County. John Lake mentioned that Planning & Zoning is updating there will be new guidelines going in effect January 1<sup>st</sup>, 2024.

Craig Brown spoke with the Commission regarding speeding on Oakland & traffic issues.

The Commission spoke with Ralls County Sheriff Brad Stinson regarding the issues on Oakland and the complaint the Commission received regarding one of his deputies.

John Lake made a motion to adjourn. Brian Hodges seconded the motion. Motion passed unanimously.

The Commission will meet again on June 26th, 2023, unless convened by court.

John Lake

# Ralls County Road and Bridge Attendance Policy

Punctuality and attendance are essential to the county's daily functions and operations. As an employee of Ralls County, we expect our employees to work their scheduled shift and provide ample notice when they cannot. Failure to report to work hinders not only the daily operations of the county but also the level of quality service we provide to the residents of Ralls County.

#### **Absences**

All employees are expected to report to work and be productive during their work shift. However, Ralls County understands that circumstances may occur when employees cannot report to work that day.

If there are any reasons that employees plan to report late for their shift or are unable to report for their entire shift, they are expected to alert a supervisor and/or secretary as soon as possible with a minimum notice of **one hour prior** to the start of the shift, 24 hours in advance is preferred.

### **Excused Absence**

An excused absence occurs when an employee uses paid time off that was previously scheduled and approved by the supervisor.

#### **Unexcused Absences**

An unexcused absence occurs when an employee is absent from work and has not notified a supervisor and/or secretary before their scheduled shift begins.

#### Late Arrival

All employees are expected to arrive at work on time at the start of the shift schedule. If an employee is late, they must notify a supervisor and/or secretary as soon as possible.

## **Early Departure**

All employees are expected to work the entire duration of their shift. If an employee cannot work the entire duration of their shift, they must notify a supervisor and/or secretary as soon as possible.

# Clocking In/When I Work App

If you are scheduled for a deemed as on the clock fo	shift and fail to clock in or have issues with the app you are or that shift.
County Road and Bridg	_, acknowledge that I read and understand the Ralls e Attendance Policy. By signing this document, I confirm ance, and agreement to comply with the attendance

# Ralls County Road and Bridge Attendance Policy

Punctuality and attendance are essential to the county's daily functions and operations. As an employee of Ralls County, we expect our employees to work their scheduled shift and provide ample notice when they cannot. Failure to report to work hinders not only the daily operations of the county but also the level of quality service we provide to the residents of Ralls County.

#### **Absences**

All employees are expected to report to work and be productive during their work shift. However, Ralls County understands that circumstances may occur when employees cannot report to work that day.

If there are any reasons that employees plan to report late for their shift or are unable to report for their entire shift, they are expected to alert a supervisor and/or secretary as soon as possible with a minimum notice of **one hour prior** to the start of the shift, 24 hours in advance is preferred.

#### **Excused Absence**

An excused absence occurs when an employee uses paid time off that was previously scheduled and approved by the supervisor.

#### **Unexcused Absences**

An unexcused absence occurs when an employee is absent from work and has not notified a supervisor and/or secretary before their scheduled shift begins.

### **Late Arrival**

All employees are expected to arrive at work on time at the start of the shift schedule. If an employee is late, they must notify a supervisor and/or secretary as soon as possible.

## **Early Departure**

All employees are expected to work the entire duration of their shift. If an employee cannot work the entire duration of their shift, they must notify a supervisor and/or secretary as soon as possible.

# Clocking In/When I Work App

	5
If you are scheduled for a s deemed as on the clock for	shift and fail to clock in or have issues with the app you are that shift.
County Road and Bridge	, acknowledge that I read and understand the Ralls Attendance Policy. By signing this document, I confirm nce, and agreement to comply with the attendance



	a.		

Ralls County Presiding Commissioner, John Lake called the adjourned meeting to order with the following members present, Junior Muehring, Eastern District Commissioner; Brian Hodges, Western District Commissioner; and Brandy Flynn, Ralls County Clerk.

Junior Muehring opened the meeting with prayer. The Pledge of Allegiance to the Flag was made.

The Ralls County Clerk read the minutes from the June 15th meeting. Junior Muehring made a motion to approve the minutes as read. Brian Hodges seconded the motion. Motion passed unanimously.

The Ralls County Commission discussed Road & Bridge maintenance.

Shawn Leonard, ASI, spoke with the Commission regarding cameras.

Brandy Flynn, Ralls County Clerk, spoke with the commission regarding canceling the contract with TOMO and using Hannibal Clinic instead.

Jeanie Hayes spoke with the commission regarding water issues on Sunburst.

Matt Walker & Michael Purol, Hutchinson Engineering presented a plaque to the Commission for the Ralls County Historical Society of the Indiana Bridge. Will be displayed at the Courthouse and will then be transferred to Ralls County Historical Society Museum.

Kristal Hiner, Road & Bridge Secretary, Brian Sanders, Road & Bridge Supervisor & Glen Wiley, Road & Bridge Flood Plain & Shop Supervisor, presented the commission a new Ralls County Road and Bridge Attendance Policy. John Lake made a motion to accept the proposed Ralls County Road & Bridge Attendance Policy. Brian Hodges second the motion. Motion passed unanimously.

John Lake – Yes Junior Muehring – Yes Brian Hodges – Yes Michael Hochberg, Development Associate for Hecate Energy, let the commission know they were in the early stages of acquiring 4000 acres from Ralls County citizens for a Solar Farm. They said they have 3000 acres already committed. The Ralls County Clerk emailed Mr. Hochberg the Ralls County Road Use agreement & Utility Permit Agreement for Ralls County. John Lake mentioned that Planning & Zoning is updating there will be new guidelines going in effect January 1<sup>st</sup>, 2024.

Craig Brown spoke with the Commission regarding speeding on Oakland & traffic issues.

The Commission spoke with Ralls County Sheriff Brad Stinson regarding the issues on Oakland and the complaint the Commission received regarding one of his deputies.

John Lake made a motion to adjourn. Brian Hodges seconded the motion. Motion passed unanimously.

The Commission will meet again on June 26th, 2023, unless convened by court.

Brian Hodges

Western Distrct Commissioner

Ralls County Eastern District Commissioner, Junior Muehring called the adjourned meeting to order with the following members present, Brian Hodges, Western District Commissioner, and Brandy Flynn, Ralls County Clerk. John Lake, Presiding Commissioner called into the meeting via phone.

Junior Muehring opened the meeting with prayer. The Pledge of Allegiance to the Flag was made.

The Ralls County Clerk read the minutes from the June 26<sup>th</sup> meeting. Brian Hodges made a motion to approve the minutes as read. Junior Muehring seconded the motion. Motion passed unanimously.

The Ralls County Commission discussed with Emergency Management Director Eric Murfin and Ralls County Deputy Josh Davis about the countywide burn ban. Junior Muehring made a motion, Brian Hodges second the motion. John Lake voted yes via phone. The motion passed unanimously.

Nate McMillan stopped in the meeting to discuss cemetery access on Hawthorn Rd. He plans to stop in next week.

Eric Murfin discussed with the commission about using ARPA funds to purchase a generator at the Perry Ambulance in Perry, Mo.

Huck Fin Solar Company stopped in the commission meeting for a staff introduction.

Chris Bird with Martin Equipment brought in paperwork on new grader.

Jim Stevens stopped by meeting to ask commission if they would grade Dow Trail.

The Ralls County Collector, Tara Comer come in to ask the commission about buying a display case for old tax books.

The Ralls County Commission discussed Road & Bridge maintenance.

The Ralls County Commission signed accounts payable and payroll as listed in the warrant registry.

The Ralls County Commission called Curt Branson, lawyer for James Ross to discuss changing meeting date with James Ross about road closure. They agreed to move the meeting date to July  $6^{th}$ , 2023 at Mr. Branson's request.

Junior Muehring made a motion to adjourn. Brian Hodges seconded the motion. Motion passed unanimously.

The Commission will meet again on July 3rd, 2023, unless convened by court.

John Lake